|  |  |  |  |
| --- | --- | --- | --- |
| Payee / Company Information | | | |
| **Company Name:** |  | | |
| **Address:** |  | | |
| **City, State and Postal Code** | |  | |
| **Country -Company location** | |  | |
| **Company Contact Name** | |  | |
| **Telephone No.:** | |  | |
| **PO E-mail Address**  **PO’s sent here:** | | |  |
| **Remittance E-mail Address:\***  **\*Required: All remittance advice sent here** | | |  |
| **Business Registration No. / VAT/ GST/ HST/ UEN/ TAX ID No./ Social Security No.** | | |  |

***Please provide copy of W-9 or Business Registration certificate***

|  |  |
| --- | --- |
| **Vendor Information** | |
| **Invoice Numbers (last 3):** |  |

|  |  |
| --- | --- |
| **Authorization/ Certification** | |
| **We hereby certify that the above information included in this form is correct and should be used to process Electronic Funds Transfers to the bank account listed. For US only: As part of our fraud controls, please check this box to agree to have bank account information verified and authenticated using GIACT.  Agree** | |
| **Authorized Signature** |  |
| **Print Name:** |  |
| **Title/position:** |  |
| **Date (month/day/year):** |  |

\*EFT: Electronic Funds Transfer

|  |  |
| --- | --- |
| **Bank Information** | |
| **Type of Transfer:** | **EFT /ACH  Wire (cross-border only)** |
| **Bank Country:** |  |
| **Bank Name (English):** |  |
| **Bank Address (English):** |  |
| **Bank Telephone No.:** |  |
| **Swift Code/ BIC Code:** |  |
| **Name on Bank Account:** |  |
| **Bank Account Number:** |  |
| **Bank Code/Bank routing/Bank Sort No.:** |  |
| **Branch Code:** |  |
| **Additional Information for non-USA Suppliers** | |
| **IBAN (EU):** |  |
| **Zengin code (Japan):** |  |
| **BRSTN code (Philippines):** |  |
| **Additional requirements For Chinese Suppliers** | |
| **Bank Name (Chinese)** |  |
| **Bank Address (Chinese)** |  |
| **CNAPS Code** |  |